

JOB NOTICE

PROGRAM COORDINATOR – ASSISTIVE TECHNOLOGY ACCESS PARTNERSHIP (ATAP)

The Rhode Island Assistive Technology Access Partnership within the Department of Human Services/Office of Rehabilitation Services, is seeking qualified applicants for the position of Program Coordinator.

DUTIES:

Under the general supervision and direction of the ATAP Program Director: Conduct feasibility study related to the development of a state financing system for the acquisition of Assistive Technology; Coordinate all meetings of ATAP subcontractors; Assist with the preparation of Federal reports; Revise all publications of ATAP; Represent ATAP at various meetings conducted by community-based organizations; Staff to the Rhode Island Council on Assistive Technology; Process payments to ATAP subcontractors; and, other related duties as required.

MINIMUM QUALIFICATIONS:

- Education:** Such as may have been gained through: Possession of a Bachelor's Degree in the areas of Human Services, Psychology, Rehabilitation, Education, or a related field; and
- Experience:** Such as may have been gained through: Experience in program development and/or program implementation.

SPECIAL REQUIREMENTS (Licensure, Certification, Other): None

COMPENSATION:

Rate of Pay: \$25.00 per hour

Hours: 30 per week

Application period: 9/23/05 – 10/14/05

Start Date: Immediate

Send resume and cover letter to:

**Regina Connor,
ATAP Program Director
Office of Rehabilitation Services
40 Fountain Street
Providence, R.I., 02903
E-mail: reginac@ors.ri.gov**